

SELLER'S CHECKLIST

A BOUTIQUE TITLE COMPANY
CALL US TODAY!
(202) 888-0132

PRIOR TO CLOSING

Create your login with Qualia as soon as you receive the invitation during the open order process.	<input type="checkbox"/>
Be sure to complete all tasks that come up in Qualia throughout the closing process; this includes uploading any documents and entering all information needed to complete your closing.	<input type="checkbox"/>
Schedule your closing!	<input type="checkbox"/>
If any Seller is unable to attend the closing, please notify STG office immediately to discuss signing options.	<input type="checkbox"/>
If a Power-of-Attorney is needed, Standard Legal Group can prepare this for the you.	<input type="checkbox"/>
If anyone on the title to the property is currently going through a divorce (or has gone through a divorce previously), please let our office know. STG will need to obtain specific documents in this regard.	<input type="checkbox"/>

<p>If anyone on the title is deceased, please let our office know. STG will need to obtain specific documents regarding the deceased's Estate.</p>	<input type="checkbox"/>
<p>If STG is required to collect for repair items, please deliver the invoices to us as soon as possible.</p>	<input type="checkbox"/>
<p>Cancel any automatic debit payments for your mortgage to go into effect after the closing.</p>	<input type="checkbox"/>

DAY OF CLOSING

<p>Photo Identification is required. This can be a driver's license, state issued identification card or passport.</p>	<input type="checkbox"/>
<p>If your closing requires you to bring money to closing, please obtain and confirm wiring instructions with STG, then schedule the wire at least 24 hours in advance of closing.</p>	<input type="checkbox"/>
<p>For homeowner's insurance, STG needs the Declaration page with paid receipt or invoice showing it will be paid at closing.</p>	<input type="checkbox"/>
<p>If you have a pre-approved Power of Attorney, you must bring the original POA to the closing.</p>	<input type="checkbox"/>

Bring keys and garage door openers, if applicable.



Any Questions? Give us a call, we are here to help!

Phone: (202) 888-0132

standard.
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